



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Automation Committee Meeting

January 15, 2025

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### APPROVED MINUTES

#### A. CALL TO ORDER

1. The meeting was called to order at 10:00 a.m. by Chris Wymer

#### B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
  - i. PRESENT
    1. Yvonne Galvan (Coalinga-Huron), Tiffany Polfer (Fresno), Kristie Pratt (Kern), Brian Martin (Kings), Sarah McIntyre (Madera), Matt Johnson (Mariposa), Smruti Deshpande (Merced), Alex Pollock (Porterville), Faythe Arredondo (Tulare County), Sheri Haveman (Tulare City), Chris Wymer (Chair)
  - ii. OTHERS PRESENT
    1. Kevin Nelson (SJVLS), Aaron Lusk (SJVLS)
2. Introductions were conducted.

#### C. ADOPTION OF THE AGENDA

1. Pratt (Kern) motioned to adopt the agenda as distributed.
  - i. Polfer (Fresno) seconded the motion.
  - ii. The motion passed.

#### D. PUBLIC COMMENT

1. There were no comments from the public.

#### E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Polfer (Fresno) motioned to adopt the agenda with a correction to Selma's re-opening date.
  - i. Deshpande (Merced) seconded the motion.
  - ii. The motion passed.

#### F. PROJECTS FOR DISCUSSION AND ACTION

1. BC Mobile 2.0 Migration – Wymer
  - i. Wymer provided an update on the BC Mobile 2.0 migration. SirsiDynix completed the initial set up and provided links to test versions of the app. During December, Wymer spent some time working on setting up location displays and holds policies to support the app. He informed the

committee that he's run into some small issues with logo displays and configuring searching to both allow ERC content to be searched and allow SJVLS to be able to manage the Search Sources. He hopes to be able to finish initial testing and train JSAs soon.

2. SirsiDynix Acquisition – Wymer
  - i. Wymer informed the committee that SirsiDynix was sold to the N Harris Constellation Corporation. They're no longer owned by a private equity firm. Harris is a technology-focused ownership group that views their acquisitions with a long-term focus and have a history of retaining the companies they. Wymer believes this is a positive thing and should allow SirsiDynix to continue to have the resources needed to develop their products.
3. Preferred Name Change – Wymer
  - i. Wymer provided an update on the preferred name and legal name transition. He recently ran into an issue where he was unable to create a legal name alphabetical search. When he reached out to SirsiDynix for assistance, they said that custom searches were a billable expense. Wymer told support that Horizon 7.6.1 was delivered with a search index for a legal names, and SirsiDynix support asked Development for more information. SirsiDynix development created a custom script that will update the Horizon database and build a working legal name alphabetical search.
  - ii. Wymer has to test the script on the test database, and the set up will take a few hours to complete. He is going to disable the overnight task that overwrites the test database with a fresh copy of the live database in order to test the updated search over multiple days.
  - iii. He will update committee members with the results next week.
4. Damaged Item Procedures Review – Wymer
  - i. Wymer informed the committee that before Christmas he was contacted by Madera County staff to tell him that there have been issues with damaged items procedures not being followed. He asked the committee to please share the procedures with staff and remind them of the steps to follow.
  - ii. Pratt mentioned that she has encountered situations where a patron returns an item damaged, and staff return it to the owning jurisdiction according to the procedures. When the item arrives at the owning library, staff are checking out the item to the patron and marking it lost. Patrons are then contacting Kern County staff saying they returned the item, but it's listed as lost on their account. Wymer said this is not the correct way to handle the situation and provided the correct steps to charge a patron for damaged items.
  - iii. McIntyre asked about the steps in the damaged procedures, mentioning that there were too many steps and some of them are repetitive. Wymer explained the process and why each step is important.
  - iv. Wymer asked the committee to notify him if procedures are not being followed and he will address them on a case-by-case basis.
  - v. McIntyre also asked about the procedure for handling items that go missing from the hold shelf without being checked out. Pratt clarified

the steps for handling missing items. Wymer will email the procedures to the committee after the meeting.

#### **G. STAFF REPORTS**

1. Senior Systems Network Engineer
  - i. Nelson provided an update on the status of the WiFi Expansion project. SJVLS has completed the Kern County metro branches and are transitioning to the outlying communities. Tulare County is scheduled next after Kern.
  - ii. Nelson is finalizing the PC Order. He's working with a new Dell rep for the order, and the price quotes are looking better than we expected.
2. System Administrator
  - i. Wymer gave an update on the OverDrive authentication transition project. OverDrive reached out earlier this week to start the transition. Wymer will work on setting up test cards and other aspects for the migration.
  - ii. Wymer also provided an update on the Online Tutoring RFP. Vendor presentations were held last week. SJVLS received 3 responses. The Electronic Resources Committee will meet tomorrow to vote on a recommended vendor to send to Administrative Council.
  - iii. Wymer's final update related to filling SJVLS's vacant Supervising Librarian and Librarian III positions. Wymer was unable to find a candidate to fill the Supervising Librarian position in the last round of interviews. He also opened an internal promotional opportunity for Fresno County Librarians. Unfortunately, no one submitted interest in promoting to the open position. As a result, Wymer will open both the Supervising Librarian and Librarian III positions at the same time. He will also attempt to do a better job of advertising the open positions.

#### **H. CALENDAR ITEMS**

1. Date and location for next Automation Committee Meeting
  - i. March 19, 2025, at 10:00 am at the Visalia Library.

#### **I. ANNOUNCEMENTS**

1. Pratt announced the Southwest and Holloway-Gonzales branches re-opened. The Wilson re-opening was delayed to February 18. Kern River Valley is closed but is offering pop-up services to patrons to allow them to pick up holds. A similar process is planned for Rosamond, but a start date hasn't been announced.
2. Arredondo announced that all Tulare County Libraries will be closed this upcoming Friday for an all-staff training.
3. Polfer announced that all Fresno branches will be closed February 11, 2025 for the Annual Library Meeting.
4. McIntyre announced that Madera County received the PLA Digital Literacy Grant and will be holding digital literacy classes for patrons soon.

#### **J. ADJOURNMENT**

1. There being no further business to discuss the meeting adjourned at 10:47 a.m.