



SAN JOAQUIN VALLEY LIBRARY SYSTEM

Automation Committee Meeting

January 11, 2023

DRAFT MINUTES

A. CALL TO ORDER

1. The meeting was called to order at 10:00 a.m. by Chris Wymer

B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
 - i. PRESENT
 1. Yvonne Galvan (Coalinga-Huron), Tiffany Polfer (Fresno), Kristie Pratt (Kern), Matt Johnson (Mariposa), Sarah McIntyre (Madera), Anthony Arellano (Porterville), Heidi Clark (Tulare City), Chris Wymer (Chair)
 - ii. EXCUSED
 1. Brian Martin (Kings), Smruti Deshpande (Merced), Faythe Arredondo (Tulare County)
 - iii. OTHERS PRESENT
 1. Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Logic Vang (SJVLS), Mike Drake (SJVLS), Mark Lewis (Kern), Daniel Brunk (Kings), Marisol Rodriguez (Tulare County)

C. ADOPTION OF THE AGENDA

1. Clark (Tulare City) motioned to adopt the agenda.
 - i. Polfer (Fresno) seconded the motion.
 - ii. The motion passed.

D. PUBLIC COMMENT

1. There were no comments from the public.

E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Clark (Tulare City) motioned to adopt the minutes as distributed.
 - i. Pratt (Kern) seconded the motion.
 - ii. The motion passed.

F. PROJECTS FOR DISCUSSION AND ACTION

1. Decouple HIP and Horizon – Wymer
 - i. Wymer updated the committee on decoupling Horizon and HIP. Currently, requests placed in Horizon are routed through HIP before

being written to the database. This used to be important when patrons used HIP to search the catalog and place requests but is no longer necessary with the transition to Enterprise and Web Services. His intention was to move forward with decoupling Horizon from HIP but discovered there is a bug where SMS notices are not sent when Horizon and HIP are decoupled. SirsiDynix support's advice was to wait until the next version of Horizon is released before moving forward with decoupling.

- ii. Wymer also asked committee members if they can double check if their acquisitions department utilizes the Vendor Information Portal feature in Horizon, because VIP doesn't work when HIP is decoupled.
 1. Pratt (Kern) motioned to wait to decouple HIP until the next Horizon upgrade is completed.
 2. McIntyre (Madera) seconded.
 - a. The motion passed.
2. Reset my PIN in Enterprise – Wymer
 - i. Wymer updated the committee on recent changes to Reset my PIN in Enterprise. The process allows patrons with an email address in their borrower record to reset their PIN through email, without having to contact the library.
 - ii. Previously, the feature only sent emails using the English reset my PIN email template, even if the patron was viewing Enterprise in Spanish. A recent update fixed this bug and reset my PIN emails are sent based on the current Enterprise language setting. This allows us to define a Spanish template and communicate with patrons in the language of their choosing.
 - iii. Wymer informed the committee that currently, 8 of the 10 SJVLS libraries have enabled the feature and mentioned that the other 2 could be enabled with a simple work order.
3. Reviewing Messages and Notices – Wymer
 - i. Wymer asked the committee to review their notices and message language to make sure it's up-to-date and accurate. There are still a few COVID-related messages scattered through Enterprise and the mobile app, and he'd like to make sure everything shared with patrons is accurate.
4. BC Analytics Upgrade to MicroStrategy 2021 – Wymer
 - i. Wymer informed the committee that SirsiDynix will be performing maintenance on BC Central and BC Analytics on January 21. They will be upgrading the servers, including updating Analytics to use a more recent version of MicroStrategy. Wymer will provide the committee members with more information about the changes and new features coming to Analytics.

G. STAFF REPORTS

1. Senior Systems Network Engineer
 - i. Nelson informed the committee that SJVLS is nearing the end of our e-rate audits, which means we should start receiving funding on our pending applications.

- ii. Nelson also informed the committee that the end of e-rate audits means we're preparing to re-submit the State Broadband grant application to update broadband equipment throughout the system.
 - iii. Nelson's final update was that SJVLS is still waiting to receive the Year 8 bids from CENIC.
- 2. Associate System Administrator
 - i. Drake informed the committee that he has been exploring the Google Analytics reporting tool as a means of analyzing usage of Enterprise. Any member that is interested in viewing an analyzing catalog usage can reach out to him to get a report created.
- 3. System Administrator
 - i. Wymer updated the committee on the status of the modifications to the Brown Act, California's COVID State of Emergency, and the ability to meet virtually. California's State of Emergency ends at the end of February, which means the committee has to go back to either meeting in-person, or meeting under the pre-COVID teleconference rules. As a result, he scheduled the next meeting in-person in March.
 - ii. Wymer informed the committee that he spent the end of December reviewing Enterprise and cleaning up the user interface. He discovered that Digital Catalog searches weren't using the "collapsed facets" widget that the Library Search uses. He also cleaned up some styles to maintain consistency between different search views.
 - iii. Wymer informed the committee that SJVLS was awarded the eBooks for All collection development grant. SJVLS will receive \$50,000 from the State Library and match it with \$10,000 from Online Materials.
 - iv. Wymer spent some time in December training Tulare Public's new JSA on Horizon.
 - v. Wymer informed the committee that the Library Card Order form will open at the beginning of March and the order will be placed in April.

H. CALENDAR ITEMS

- 1. Date and location for next Automation Committee Meeting
 - i. March 22, 2023, at 10:00 am at the Tulare Public Library.

I. ANNOUNCEMENTS

- 1. Clark shared the Tulare Public Library filled their two open positions and are nearly fully staffed and moving in the right direction again.
- 2. McIntyre shared that Madera is also fully staffed again, with their Oakhurst vacancy being filled.

J. ADJOURNMENT

- 1. There being no further business to discuss the meeting adjourned at 10:46 a.m.