Administrative Council
Agenda Packet

| December 2, 2022 | 10:00 a.m. | Online via Teams |

Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

The public may participate by using the following URL:

https://go.sjvls.org/admin221202

To participate in the meeting by telephone, call:

(559) 785-0133

Enter Phone Conference ID: 326 738 075#

AGENDA

A. COUNCIL OPENING

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

B. CONSENT AGENDA

1. APPROVAL: Draft minutes of November 4, 2022 (Attachment 1)
2. APPROVAL: Financial Updates (Attachment 2)

C. ITEMS FOR DISCUSSION AND ACTION

1. ACTION: Certification of the Need to Continue Virtual Meetings – Gomez

D. STAFF REPORTS

1. Chair
2. State Library – Written Report Attached (Attachment 3)
3. Administrative Librarian
4. System Administrator
5. Senior Network Systems Engineer

E. DIRECTOR COMMENTS

Council members have the opportunity to share items relating to collaboration, innovation, and professional development of interest to the Council.

F. CALENDAR ITEMS

1. Set the date and agenda building for the next meeting, tentatively Friday, December 30, 2022 at 10:00 AM on Teams.

G. ADJOURNMENT

SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting
November 4, 2022

DRAFT MINUTES

A. COUNCIL OPENING

1. Darla Wegener (Tulare County), called the meeting to order at 10:00 am
2. Roll Call
    i. Council present: Mary Leal (Coalinga/Huron), Mark Lewis (Kern), Natalie Rencher (Kings), Krista Riggs (Madera), Matt Johnson (Mariposa), Vikki Cervantes (Porterville), Heidi Clark (Tulare Public), Darla Wegener (Tulare County) and Amy Taylor (Merced).
    ii. Others Present: Sally Gomez (SJVLS), Chris Wymer (SJVLS), Kevin Nelson (SJVLS), Josh Chisom (California State Library), and Julianna Robbins (California State Library).
    iii. Council Absent: Raman Bath (Fresno), Dallin Kimble (Mariposa), and Andie Apple (Kern).
    iv. Guests: Brian Henderson (Hudson and Henderson).
3. Introductions
    i. Introductions were done.
4. Agenda Adoption
    i. Motion to Adopt Agenda: Clark (Tulare Public)
    ii. Seconded: Lewis (Kern)
5. Public Comment
    i. None.

B. CONSENT AGENDA

1. Motion to approve draft minutes of October 7, 2022, as is.
    i. Motion made by Lewis to approve minutes with change to item C #2 to add library barcodes RFQ
    ii. Seconded by: Clark (Tulare Public)
2. Wegener suggested tabling the financial report till next meeting. Discussion with Henderson on confusion on the CLSA summary, there was incorrect information on overspending in the Bibliotheca line. Henderson clarified that there was not overspending, and that the correction would be made and brought back to next meeting. Wegner discussed working with Hudson and Henderson on some formatting. Discussion of looking at government sites, to look at examples on formatting.

C. ITEMS FOR INFORMATION AND ACTION

1. Action for certification to continue virtual meetings to be extended under the Brown Act. We will not need to make recertification on the 18th of November. We will recertify, at December 2, 2022 meeting.
   i. Motion to continue with virtual meetings: Clark (Tulare Public)
   ii. Seconded: Lewis (Kern)

2. Action for Palace Project Grant Funding Opportunity. Wymer seeking approval to move forward with draft and submit application to apply for funding of $50,000 cap matched by SJVLS 20% for State Library's Palace Project collection. Confirmation from State Library that there is no cap. It is just what each jurisdiction is comfortable matching. Henderson recapped the budgeted amount.
   i. Motion made to apply for funding opportunity of $50,000 cap, with a $10,000 match from SJVLS: Clark(Tulare Public)
   ii. Seconded: Lewis (Kern)

3. Discussion on State Library New Broadband Grant opportunity. This was presented on a webinar last week. It is to bring broadband to isolated communities. Some conditions on this were discussed such as community anchor institutions. There is two years to fund this, so there is plenty of time to work on it. We will need an MOU. Please reach out to Wymer or Chisom with any questions.

4. Action on E-rate CIPA compliance procedures. Wymer is looking for approval of procedures for maintaining E-Rate CIPA Compliance. This is one result of BCAP audit. This has been reviewed.
   i. Motion made to approve E-Rate CIPA Compliance Policy and Procedure: Lewis (Kern)
   ii. Seconded: Cervantes (Porterville)

5. Action on E-rate Competitive Bidding procedures. Wymer seeking approval of the recommended action to formal policy and procedure to ensure SJVLS and our members adhere to USAC's rules for competitive bidding for e-rate Category 1 and 2 services. This is addressing the 2nd component of the BCAP Audit. The proposed procedures address each step of the competitive bidding process and lays out SJVLS staff's responsibilities.
   i. Motion made to approve: Lewis (Kern)
   ii. Seconded: Taylor (Merced)

6. Action to Approve PLSEP Narrative submission has been opened, we have till November 28th, to submit the grant narrative application.
   i. Motion made to submit PLSEP grant application and narrative report: Taylor (Merced)
   ii. Seconded: Clark (Tulare Public)

D. STAFF REPORTS

1. Chair – No Report.
2. State Library – Julianna Robbins
    i.   The Voter Guide Information has good information in it.
    ii. Directors Networking conversations will be one hour from now on. The next one is November 16, 2022, at 3:30 PM.
    iii. LSTA Inspiration Grants now open and will close on December 30, 2022.
    iv. Public Library Staff Education Program now open. It is a good program for interested staff. Applications closed on 10/28/2022 at 12:00 PM.
    v.   California Library Literacy Services trainings continuing on a regular basis. New ESL services and more, please visit the CLLS training and meeting calendar. CLLS annual final report due Monday, November 14, at 5:00 PM.
    vi. Sustainable California Libraries LSTA Awardees Announced! 20 California local library systems have been selected to receive first-ever funding from the State Library to support projects focused on sustainability and climate resilience.
    vii. Copycat Grants call for applications has closed.
    viii. Zip Books call for applications have closed.
    ix. California Libraries Learn (CALL) learning opportunities suggested and designed by California library staff. If you have an idea fill out the CALL for Presentation form.
    x.   FY21-22 Public Libraries Survey submissions portal opened on September 1st applications due no later than November 8th.
    xi. California State Library Park Passes, more to come.
    xii. Building Forward Infrastructure Funding for California Libraries 2nd round opens soon.
    xiii. Ebooks for all CA, SJVLS is onboard with this.
    xiv. Career Pathways: Digital Workforce Platforms for All California Public Libraries available to you. Webinars are on CALL.
    xv. California Library Connect - your point of contact is Josh Chisom .
    xvi. Get Connected! California/ Affordable Connectivity Program reorganizing.
3. Administrative Librarian – Chris Wymer
    i.   Wymer emailed survey for Tech Summit, one for staff and one specifically for directors. Please get those turned into Wymer by the end of the day today.
    ii. Working with State Library and Broadband funding opportunity and how it can work.
    iii. Working with Nate and Chris Durr to implement Palace.
    iv. CENIC bill was taken care of also this week.
4. SJVLS – System Administrator – Chris Wymer
    i.   Worked on HIP database password, the password was updated.

5. Senior Network Systems Engineer – Kevin Nelson
   i. Nelson working on CENIC year 9 RFP.

E. DIRECTOR'S COMMENTS

1. Gomez (Fresno) – Working on hiring library assistants., getting ready to do interviews. Our HR Analyst is leaving us so will have a vacancy there. We have designs on our Reedley Library. It looks very nice. We are finishing up our Fig Garden remodel and we will be working on final touches through November and December.
2. Taylor (Merced) – Had Spooktacular events at branches and they did great. Hosting our 1st author event tomorrow, very excited. Still seeing increases and circulation growing.
3. Clark (Tulare Public) - Trick or Treat event on Saturday and we had about 200 people. Still waiting for people in hiring process. We are still having some Covid staffing issues.
4. Lewis (Kern) – We have added some new days, and they include some Saturdays, really excited about this.
5. Rencher (Kings) – No report.
6. Riggs (Madera) – Fun Halloween program, very successful. Robotics Team attended a competition in Clovis on Saturday. Just rolled out backpacks for kindergarten children, STEAM for little ones. Starting the Raising a Reader program, ask if anyone had any information to pass along.
7. Wegener (Tulare Public) – Dinuba out to bid. Book Festival tomorrow, 3 featured authors. It is the 1st in person since pandemic. Have recruitments going out next week. We still have ARPA funding to spend.
8. Leal (Coalinga/Huron) – No Report.
9. Johnson (Mariposa) - Hired two new employees for our Wawona Branch. We are continuing to add educational programs for our community. Had reptile program and it was successful.
10. Cervantes (Porterville) - Getting ready to work on RFQ going to council in December or January. Getting holiday programs out for children. Porterville appreciates all the support from all of you.

F. CALENDAR ITEMS

1. Date and location for next Administrative Council Meeting
   i. November 15th, Tech Planning Summit at Tulare Public Library.
   ii. November 18th Teams meeting will be canceled.
   iii. December 2, 2022 on TEAMS.

G. ADJOURNMENT

1. The meeting was adjourned at 11:47 AM.

DATE: December 2, 2022

TO: SJVLS Administrative Council

SUBMITTED BY: Brian Henderson, Hudson Henderson & Company Inc.
                         Fresno County Fiscal Agent

SUBJECT: Financial Update Report

Recommended Action:

Approve acceptance of monthly financial update for the month of September and October 2022.

Fiscal Impact:

There is no fiscal impact associated with the recommended action. SJVLS JPA funds are held by Fresno County as the fiscal agent and provides contracted controller and accounting services. All County related costs associated with the fiscal administration are funded with funds set aside for planning and evaluation administration.

FINANCIAL UPDATE REPORT

A. FINANCIAL REPORTS

1.   Financial reported expenses through September 30 & October 31, 2022
       i. Item 2 Costs by class/cost center report included.
       ii. Item 3 CLSA Status update report
       iii. Item 4 Online Materials Status update report
2.   Revenue Billed: $2,273,765.. The billing to Members for Telecommunications was sent out in September 2022, as reflected in the financial update.
3.   BCAP Audit Payback   Pending appeal process.
4.   System Committed Reserves
       i. SJVLS Assigned $ 2 million
       ii. Members Committed Tech Reserves $835,347

B. OUTSTANDING RECEIVABLE TOTAL: $1,191,320

1.   Member Fees, Postage, Smart Net and other selection: $551,342 - $1.9M member fees billed in September
2.   E-Rate receivable in the amount of $639,978. (on hold due to BCAP audit)
3.   Fortinet: None
4.   Electronic Resources -Cloud Library: None
5.   Telco Communication Invoice: TBD billed January 2023

C. CLSA ALLOCATION UPDATE

1.   Board approved CLSA service plan on June 2022 in the amount of $250,678 and FY 2020-21 rollover for e-resources in the amount of $9,702 for combined funds $250,678.
2.   Expenses and Estimates:
    a. Delivery Services budgeted $209,000;
    b. Oher Operations for e-resources budgeted $41,678.
    c. Actual Expenses through 9/30/2022- $18,813
    d. Actual Expenses through 10/31/2022- $72,957
3.   Funding Collected: $0

D. ONLINE MATERIALS STATUS UPDATE

1.   Online Materials expenses total $85,323 with remaining unspent funds of $86,840. This includes Additional Online Materials Resources in the amount of $9,702 that was rolled into this year's budget from CLSA funds. The amended plan of service was approved by the Board on February 11, 2022 and approved by CLSB on May 17, 2022.

E. LSTA – PUBLIC LIBRARY STAFF EDUCATION PROGRAM (PLSEP) MLS FUNDING SUPPORT

1. PLSEP Approval to participate in program and remit application: June 24, 2022.
   a. State hasn't opened applications for this year's funding, still pending.
2. Award Amount and Award terms: Pending date range: July 1, 2022 through July 31, 2023.
3. Expenditures YTD: $20,000
4. PLSEP Funds Collected: $20,000
5. PLSEP Mid Project Financial Report Update: TBD

F. TRANSFER OF OWNERSHIP

1. Statements have been sent to the following members:
   a. July/Aug/Sep Activity
2. Costs listed above were deducted from the member's Tech Reserve.

G. PRE-PAID TECH RESERVE

1. Total balance - $ 3,414,376(through Oct 2022)
   - Emailed to Admin Council
2. Under committed System projects
   - Total Reserves $1,437,190

H. UNEARNED GRANT REPORT & Broadband Projects

1. Total Balance $59,205.85
   - Porterville Phase III ($49,503.85) and CLSA FY 21-22 unused funds $9,702
2. Porterville Grant for Phase III: $49,503.85
3. Fiber Project Year 7.   In progress. The Board approved on April 16, 2021 for SJVLS participation in CENIC Year 7. Staff will return to the Board in the fall to report on final cost, any grant opportunities and upgrade of equipment to be deducted from participating members' tech reserves. Members elected to use a portion of recent E-Rate disbursement as Committed towards Year 7. Please refer to Tech Reserve if a participating member.

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS
Budget to Actual- System Wide

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul - Sep 22**
Revenues			
3380 · Interest	$ 140,000	$ 140,000	$ -
3575 · State Grants	300,182	300,182	-
4375 · Federal Grants	20,000	20,000	-
4841 · Membership Dues	1,915,096	1,915,096	1,951,095
5039 · Tech Reserve Charges	1,065,000	1,065,000	245,272
5040 · Other Cty Dpts Services	36,000	36,000	-
5501 · Telephone Services	534,755	534,755	-
5504 · Telephone Services-Non County	627,708	627,708	644
Total Revenues	4,638,741	4,638,741	2,197,011
Expenditures			
7005 · Sealer Paper	-	-	1,412
7040 · Telephone Charges	1,300,000	1,300,000	19,296
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	4,885
7175 · Property Insurance	3,700	3,700	903
7205 · Maintenance-Equipment	375,649	375,649	217,669
7250 · Memberships	3,750	3,750	2,011
7265 · Office Expenditures	65,900	65,900	(98)
7268 · Postage	41,000	41,000	5,483
7286 · PeopleSoft Human Resources	2,000	2,000	-
7287 · PeopleSoft Financials Chg	10,000	10,000	-
7295 · Professional & Specialized	2,020,307	2,020,307	353,150
7296 · Data Processing Services	4,107	4,107	108
7325 · Publications & Legal Notic	15,000	15,000	-
7385 · Small Tools & Instruments	1,117,467	1,117,467	238,737
7406 · Library Materials	200	200	-
7412 · Mileage	1,700	1,700	-
7415 · Trans, Travel & Education	53,500	53,500	-
7416 · Trans & Travel County Gara	228,500	228,500	18,813
7430 · Utilities	38,000	38,000	9,500
7565 · County Cost Plan	15,000	15,000	-
Total Expenditures	5,301,780	5,301,780	871,869
Net Change in Fund Balance	$ (663,039)	$ (663,039)	$ 1,325,142

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
130- Computer Operations

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ 139,550	$ 139,550	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	963,855	963,855	963,855
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 130- Computer Operations Revenues	1,103,405	1,103,405	963,855
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	299,669	299,669	172,630
7250 · Memberships	150	150	-
7265 · Office Expenditures	3,600	3,600	(98)
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	965,000	965,000	100,657
7296 · Data Processing Services	1,400	1,400	108
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	5,000	5,000	7,090
7406 · Library Materials	200	200	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	33,500	33,500	-
7416 · Trans & Travel County Gara	20,000	20,000	-
7430 · Utilities	38,000	38,000	9,500
7565 · County Cost Plan	-	-	-
Total 130- Computer Operations Expenditures	1,368,019	1,368,019	289,886
Net Change in Fund Balance	$ (264,614)	$ (264,614)	$ 673,969

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
300- Communications

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	282,798	282,798	282,797
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 300- Communications Revenues	282,798	282,798	282,797
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	300,000	300,000	10,494
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	19,500	19,500	10,858
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	79,174	79,174	31,040
7296 · Data Processing Services	2,707	2,707	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 300- Communications Expenditures	401,381	401,381	52,393
Net Change in Fund Balance	$ (118,583)	$ (118,583)	$ 230,404

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
400- Coordination and Evaluation

Attachment 2
Item 2 - September 2022

| | TOTAL | | |
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	451,579	451,579	451,579
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 400- Coordination & Eval Revenues	451,579	451,579	451,579
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	4,885
7175 · Property Insurance	3,700	3,700	903
7205 · Maintenance-Equipment	480	480	120
7250 · Memberships	-	-	-
7265 · Office Expenditures	2,300	2,300	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	500	500	-
7287 · PeopleSoft Financials Chg	10,000	10,000	-
7295 · Professional & Specialized	586,255	586,255	37,173
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	15,000	15,000	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	1,700	1,700	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	15,000	15,000	-
Total 400- Coordination & Eval Expenditures	640,935	640,935	43,081
Net Change in Fund Balance	$ (189,356)	$ (189,356)	$ 408,498

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
600- Cataloging Center

Attachment 2
Item 2 - September 2022

| | TOTAL | | |
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	82,997	82,997	82,997
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 600- Cataloging Center Revenues	82,997	82,997	82,997
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	117,800	117,800	119,580
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 600- Cataloging Center Expenditures	117,800	117,800	119,580
Net Change in Fund Balance	$ (34,803)	$ (34,803)	$ (36,583)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
800- Online Materials

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	133,867	133,867	133,867
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 800- Online Materials Revenues	133,867	133,867	133,867
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,600	3,600	2,011
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	186,400	186,400	62,701
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 800- Online Materials Expenditures	190,000	190,000	64,712
Net Change in Fund Balance	$ (56,133)	$ (56,133)	$ 69,155

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
200- CSLA Funded Delivery

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ 350	$ 350	$ -
3575 · State Grants	209,000	209,000	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 200- CSLA Funded Delivery Revenues	209,350	209,350	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	500	500	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	208,500	208,500	18,813
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 200- CSLA Funded Delivery Expenditures	209,000	209,000	18,813
Net Change in Fund Balance	$ 350	$ 350	$ (18,813)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
201- CSLA Other Operations

Attachment 2
Item 2 - September 2022

| | TOTAL | | |
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ 100	$ 100	$ -
3575 · State Grants	41,678	41,678	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 201- CSLA Other Op Revenues	41,778	41,778	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	41,678	41,678	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 201- CSLA Other Op Expenditures	41,678	41,678	-
Net Change in Fund Balance	$ 100	$ 100	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
401- PLSEP Staff Edu Grant

Attachment 2
Item 2 - September 2022

	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	20,000	20,000	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 401- PLSEP Staff Edu Grant Revenues	20,000	20,000	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 401- PLSEP Staff Edu Grant Expenditures	20,000	20,000	-
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
3301- AR Telco NRC Contingency

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	49,504	49,504	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	8,503
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	534,755	534,755	-
5504 · Telephone Services-Non County	627,708	627,708	644
Total 3301- AR Telco NRC Cont Revenues	1,211,967	1,211,967	9,147
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	1,000,000	1,000,000	8,802
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	(128)
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	211,967	211,967	8,503
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301- AR Telco NRC Cont Expenditures	1,211,967	1,211,967	17,177
Net Change in Fund Balance	$ -	$ -	$ (8,030)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
3301.1- TRD Communication and Fortinet

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	36,000
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	36,000	36,000	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 3301.1- Comm & Fortinet Revenues	36,000	36,000	36,000
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	36,000	36,000	27,000
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	36,000	36,000	27,000
Net Change in Fund Balance	$ -	$ -	$ 9,000

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	920,000	920,000	227,874
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 1301- TRD ERC & Equip Revenues	920,000	920,000	227,874
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	20,000	20,000	7,189
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	900,000	900,000	223,144
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301- TRD ERC & Equip Expenditures	920,000	920,000	230,334
Net Change in Fund Balance	$ -	$ -	$ (2,459)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

Attachment 2
Item 2 - September 2022

| | TOTAL | | |
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	101,000	101,000	6,895
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	101,000	101,000	6,895
Expenditures			
7005 · Sealer Paper	-	-	1,412
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	60,000	60,000	-
7268 · Postage	41,000	41,000	5,483
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	101,000	101,000	6,895
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
150- UMS Debt Collection

Attachment 2
Item 2 - September 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Sep 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	44,000	44,000	2,000
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
Total 150- UMS Debt Collection Revenues	44,000	44,000	2,000
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	44,000	44,000	2,000
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 150- UMS Debt Collection Expenditures	44,000	44,000	2,000
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS
Budget to Actual- System Wide

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul - Oct 22**
Revenues			
3380 · Interest	$ 140,000	$ 140,000	$ -
3575 · State Grants	300,182	300,182	-
4375 · Federal Grants	20,000	20,000	-
4841 · Membership Dues	1,915,096	1,915,096	1,951,095
5039 · Tech Reserve Charges	1,065,000	1,065,000	262,060
5040 · Other Cty Dpts Services	36,000	36,000	-
5501 · Telephone Services	534,755	534,755	-
5504 · Telephone Services-Non County	627,708	627,708	644
5831 · Refunds And Abatements	-	-	59,966
Total Revenues	4,638,741	4,638,741	2,273,765
Expenditures			
7005 · Sealer Paper	-	-	2,213
7040 · Telephone Charges	1,300,000	1,300,000	236,436
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	4,885
7175 · Property Insurance	3,700	3,700	1,204
7205 · Maintenance-Equipment	375,649	375,649	217,669
7250 · Memberships	3,750	3,750	2,161
7265 · Office Expenditures	65,900	65,900	1,173
7268 · Postage	41,000	41,000	7,734
7286 · PeopleSoft Human Resources	2,000	2,000	-
7287 · PeopleSoft Financials Chg	10,000	10,000	-
7295 · Professional & Specialized	2,020,307	2,020,307	515,166
7296 · Data Processing Services	4,107	4,107	108
7325 · Publications & Legal Notic	15,000	15,000	-
7385 · Small Tools & Instruments	1,117,467	1,117,467	250,522
7406 · Library Materials	200	200	-
7412 · Mileage	1,700	1,700	-
7415 · Trans, Travel & Education	53,500	53,500	-
7416 · Trans & Travel County Gara	228,500	228,500	63,255
7430 · Utilities	38,000	38,000	13,004
7565 · County Cost Plan	15,000	15,000	-
Total Expenditures	5,301,780	5,301,780	1,315,531
Net Change in Fund Balance	$ (663,039)	$ (663,039)	$ 958,234

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
130- Computer Operations

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ 139,550	$ 139,550	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	963,855	963,855	963,855
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 130- Computer Operations Revenues	1,103,405	1,103,405	963,855
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	299,669	299,669	172,630
7250 · Memberships	150	150	150
7265 · Office Expenditures	3,600	3,600	(98)
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	1,500	1,500	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	965,000	965,000	188,504
7296 · Data Processing Services	1,400	1,400	108
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	5,000	5,000	7,366
7406 · Library Materials	200	200	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	33,500	33,500	-
7416 · Trans & Travel County Gara	20,000	20,000	-
7430 · Utilities	38,000	38,000	13,004
7565 · County Cost Plan	-	-	-
Total 130- Computer Operations Expenditures	1,368,019	1,368,019	381,664
Net Change in Fund Balance	$ (264,614)	$ (264,614)	$ 582,191

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
300- Communications

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	282,798	282,798	282,797
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 300- Communications Revenues	282,798	282,798	282,797
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	300,000	300,000	10,779
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	19,500	19,500	10,858
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	79,174	79,174	31,040
7296 · Data Processing Services	2,707	2,707	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 300- Communications Expenditures	401,381	401,381	52,677
Net Change in Fund Balance	$ (118,583)	$ (118,583)	$ 230,120

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
400- Coordination and Evaluation

Attachment 2
Item 2 - October 2022

	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	451,579	451,579	451,579
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 400- Coordination & Eval Revenues	451,579	451,579	451,579
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	1,000	1,000	-
7101 · General Liability Insuranc	5,000	5,000	4,885
7175 · Property Insurance	3,700	3,700	1,204
7205 · Maintenance-Equipment	480	480	120
7250 · Memberships	-	-	-
7265 · Office Expenditures	2,300	2,300	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	500	500	-
7287 · PeopleSoft Financials Chg	10,000	10,000	-
7295 · Professional & Specialized	586,255	586,255	83,081
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	15,000	15,000	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	1,700	1,700	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	15,000	15,000	-
Total 400- Coordination & Eval Expenditures	640,935	640,935	89,290
Net Change in Fund Balance	$ (189,356)	$ (189,356)	$ 362,289

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
600- Cataloging Center

Attachment 2
Item 2 - October 2022

		TOTAL	
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	82,997	82,997	82,997
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 600- Cataloging Center Revenues	82,997	82,997	82,997
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	117,800	117,800	127,503
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 600- Cataloging Center Expenditures	117,800	117,800	127,503
Net Change in Fund Balance	$ (34,803)	$ (34,803)	$ (44,506)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
800- Online Materials

Attachment 2
Item 2 - October 2022

		TOTAL	
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	133,867	133,867	133,867
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 800- Online Materials Revenues	133,867	133,867	133,867
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	3,600	3,600	2,011
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	186,400	186,400	72,381
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 800- Online Materials Expenditures	190,000	190,000	74,391
Net Change in Fund Balance	$ (56,133)	$ (56,133)	$ 59,476

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
200- CSLA Funded Delivery

Attachment 2
Item 2 - October 2022

		TOTAL				
		Original Budget		**Current Budget**		**Actual Jul - Oct 22**
Revenues						
3380 · Interest	$	350	$	350	$	-
3575 · State Grants		209,000		209,000		-
4375 · Federal Grants		-		-		-
4841 · Membership Dues		-		-		-
5039 · Tech Reserve Charges		-		-		-
5040 · Other Cty Dpts Services		-		-		-
5501 · Telephone Services		-		-		-
5504 · Telephone Services-Non County		-		-		-
5831 · Refunds And Abatements		-		-		-
Total 200- CSLA Funded Delivery Revenues		209,350		209,350		-
Expenditures						
7005 · Sealer Paper		-		-		-
7040 · Telephone Charges		-		-		-
7055 · Food		-		-		-
7101 · General Liability Insuranc		-		-		-
7175 · Property Insurance		-		-		-
7205 · Maintenance-Equipment		-		-		-
7250 · Memberships		-		-		-
7265 · Office Expenditures		-		-		-
7268 · Postage		-		-		-
7286 · PeopleSoft Human Resources		-		-		-
7287 · PeopleSoft Financials Chg		-		-		-
7295 · Professional & Specialized		-		-		-
7296 · Data Processing Services		-		-		-
7325 · Publications & Legal Notic		-		-		-
7385 · Small Tools & Instruments		500		500		-
7406 · Library Materials		-		-		-
7412 · Mileage		-		-		-
7415 · Trans, Travel & Education		-		-		-
7416 · Trans & Travel County Gara		208,500		208,500		63,255
7430 · Utilities		-		-		-
7565 · County Cost Plan		-		-		-
Total 200- CSLA Funded Delivery Expenditures		209,000		209,000		63,255
Net Change in Fund Balance	$	350	$	350	$	(63,255)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
201- CSLA Other Operations

Attachment 2
Item 2 - October 2022

		TOTAL	
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ 100	$ 100	$ -
3575 · State Grants	41,678	41,678	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 201- CSLA Other Op Revenues	41,778	41,778	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	41,678	41,678	9,702
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 201- CSLA Other Op Expenditures	41,678	41,678	9,702
Net Change in Fund Balance	$ 100	$ 100	$ (9,702)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
401- PLSEP Staff Edu Grant

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul - Oct 22**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	20,000	20,000	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 401- PLSEP Staff Edu Grant Revenues	20,000	20,000	-
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	20,000	20,000	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 401- PLSEP Staff Edu Grant Expenditures	20,000	20,000	-
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
3301- AR Telco NRC Contingency

Attachment 2
Item 2 - October 2022

		TOTAL	
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	49,504	49,504	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	-	-	8,959
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	534,755	534,755	-
5504 · Telephone Services-Non County	627,708	627,708	644
5831 · Refunds And Abatements	-	-	59,966
Total 3301- AR Telco NRC Cont Revenues	1,211,967	1,211,967	69,569
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	1,000,000	1,000,000	225,657
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	(128)
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	211,967	211,967	8,959
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301- AR Telco NRC Cont Expenditures	1,211,967	1,211,967	234,488
Net Change in Fund Balance	$ -	$ -	$ (164,919)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
3301.1- TRD Communication and Fortinet

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	36,000
5039 · Tech Reserve Charges	-	-	-
5040 · Other Cty Dpts Services	36,000	36,000	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 3301.1- Comm & Fortinet Revenues	36,000	36,000	36,000
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	36,000	36,000	27,000
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 3301.1- Comm & Fortinet Expenditures	36,000	36,000	27,000
Net Change in Fund Balance	$ -	$ -	$ 9,000

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
1301- TRD ERC and Equipment Orders

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	920,000	920,000	238,928
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301- TRD ERC & Equip Revenues	920,000	920,000	238,928
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	20,000	20,000	7,189
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	900,000	900,000	234,198
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301- TRD ERC & Equip Expenditures	920,000	920,000	241,387
Net Change in Fund Balance	$ -	$ -	$ (2,459)

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
1301.1- TRD Overdue Notices and Library Cards

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	**Current Budget**	**Actual Jul - Oct 22**
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	101,000	101,000	11,218
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements	-	-	-
Total 1301.1- Notices & Lib Cards Revenues	101,000	101,000	11,218
Expenditures			
7005 · Sealer Paper	-	-	2,213
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	60,000	60,000	1,271
7268 · Postage	41,000	41,000	7,734
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	-	-	-
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 1301.1- Notices & Lib Cards Expenditures	101,000	101,000	11,218
Net Change in Fund Balance	$ -	$ -	$ -

SJVLS Administrative Council
Meeting - December 2, 2022

SJVLS Budget to Actual
150- UMS Debt Collection

Attachment 2
Item 2 - October 2022

	TOTAL		
	Original Budget	Current Budget	Actual Jul - Oct 22
Revenues			
3380 · Interest	$ -	$ -	$ -
3575 · State Grants	-	-	-
4375 · Federal Grants	-	-	-
4841 · Membership Dues	-	-	-
5039 · Tech Reserve Charges	44,000	44,000	2,955
5040 · Other Cty Dpts Services	-	-	-
5501 · Telephone Services	-	-	-
5504 · Telephone Services-Non County	-	-	-
5831 · Refunds And Abatements			-
Total 150- UMS Debt Collection Revenues	44,000	44,000	2,955
Expenditures			
7005 · Sealer Paper	-	-	-
7040 · Telephone Charges	-	-	-
7055 · Food	-	-	-
7101 · General Liability Insuranc	-	-	-
7175 · Property Insurance	-	-	-
7205 · Maintenance-Equipment	-	-	-
7250 · Memberships	-	-	-
7265 · Office Expenditures	-	-	-
7268 · Postage	-	-	-
7286 · PeopleSoft Human Resources	-	-	-
7287 · PeopleSoft Financials Chg	-	-	-
7295 · Professional & Specialized	44,000	44,000	2,955
7296 · Data Processing Services	-	-	-
7325 · Publications & Legal Notic	-	-	-
7385 · Small Tools & Instruments	-	-	-
7406 · Library Materials	-	-	-
7412 · Mileage	-	-	-
7415 · Trans, Travel & Education	-	-	-
7416 · Trans & Travel County Gara	-	-	-
7430 · Utilities	-	-	-
7565 · County Cost Plan	-	-	-
Total 150- UMS Debt Collection Expenditures	44,000	44,000	2,955
Net Change in Fund Balance	$ -	$ -	$ -

Admin Council Board Report
CLSA Status Report - FY 22-23
Report Date 9/30/2022

Operations Type	Adopted Budget	CLSA Approved Plan	Total Expenses	Pending Expenses	Estimate Charges (Sept)	Total Projected Expenses	Excess '-' (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	209,000	209,000	18,813	44,442	-	63,255	145,745	Pending Inv. 23-012 & 23-013
E-Resources Bibliotheca Cloud Library	31,976	-	-	-	-	-	-	Pending Inv. 100122 & 11305213
	240,976	209,000	18,813	44,442	-	63,255	145,745	
FY 21-2022 Rollover	9,702	9,702	-	9,702	-	9,702	-	Pending Inv- US58669
Grand Total	250,678	218,702	18,813	54,144	-	72,957		

Budget amendment approved:

Basic CLSA Service Plan Expenditure

CLSA Allocation	$	(250,678)
Basic Delivery	$	209,000
E-Resources	$	-
Online Materials rollover	$	9,702

Total System Delivery Costs

Basic Delivery Costs:	$	63,255	
Extra Delivery Stops:	$	-	
	$	63,255	Total System Delivery Expenditure
Online Materials rollover	$	9,702	

Total fundings Sources Delivery System

CLSA Funds	$	209,000	Basic
Local Fund Reserve	$	-	Basic
Madera	$	-	Premium
	$	209,000	Total System Delivery Funding

Reviewed annually in January for amendment

CLSA Amended Service Plan :

Admin Council Board Report
CLSA Status Report - FY 22-23
Report Date 10/31/2022

Operations Type	Adopted Budget	CLSA Approved Plan	Total Expenses	Pending Expenses	Estimate Charges (Oct)	Total Projected Expenses	Excess '-' (fund by SJVLS reserves) Unspent "+"	Comments
Delivery - Basic & Sorting	209,000	209,000	63,255	-	-	63,255	145,745	
E-Resources Bibliotheca Cloud Library	31,976	-	-	-	-	-	-	
	240,976	209,000	63,255	-	-	63,255	145,745	
FY 21-2022 Rollover	9,702	9,702	9,702	-	-	9,702	-	
Grand Total	250,678	218,702	72,957	-	-	72,957		

Budget amendment approved:

Basic CLSA Service Plan Expenditure

CLSA Allocation	$	(250,678)
Basic Delivery	$	209,000
E-Resources	$	-
Online Materials rollover	$	9,702

Total System Delivery Costs

Basic Delivery Costs:	$	63,255	
Extra Delivery Stops:	$	-	
	$	63,255	Total System Delivery Expenditure
Online Materials rollover	$	9,702	

Total fundings Sources Delivery System

CLSA Funds	$	209,000	Basic
Local Fund Reserve	$	-	Basic
Madera	$	-	Premium
	$	209,000	Total System Delivery Funding

Reviewed annually in January for amendment

CLSA Amended Service Plan :

SJVLS Administrative Council
Meeting - December 2, 2022

Online Materials
Financial Update - FY 22-23
Report Date   9/30/2022

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	51,000	2,855	-	48,145	
Pronunciator	32,000	28,000	-	4,000	
Cengage-Gale Database	62,000	14,374	43,121	4,505	Gale General Database Pkg
Cengage -Gale	32,000	7,944	23,834	222	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	13,000	12,768	-	232	CLSA amendment passed June 25, 2020, now covered by Membership due to funding cut
ERC Committee -	-		-	-	see note 2
	190,000	65,941	66,955	57,104	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources	31,976			31,976	CLSA FY 22-23 approved plan June 3, 2022
Additional Online Materials Resources	9,702			9,702	see note 1 CLSA Amended Service Plan
	41,678	-		41,678	
Grand Total	231,678	65,941	66,955	98,782	

	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent
Total Funding Sources:	$ 231,678	$ 65,941	$ 66,955	$ 98,782

CLSA Amended Service Plan :

Note: On February 11, 2022 the Board approved to amend CLSA Plan of Service to utilize savings for Online Materials services ($9,702) and two years of the three-year term for Wi-Fi Access renewal ($31,548)

On May 17th, the California Library Services Board approved the amended Plan of Service.

Online Materials allocation ($9,702) will be rolled into FY 22-23 budget

Note: Committed Funds for CENGAGE - GALE Database of $57,495.22 and CENGAGE - GALE $31,777.81.

ERC Committee Note 2:

Board voted April 16, 2021, no committee allocation this year to manage increases to Online Materials on-going costs.

Online Materials
Financial Update - FY 22-23
Report Date   10/31/2022

Vendor	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent	Comments
Funding Source: Membership (cost center 0800)					
Ebooks Bibliotheca (E Resources)	51,000	5,094.94	-	45,905	
Pronuniciator	32,000	28,000.00	-	4,000	
Cengage-Gale Database	62,000	19,165.08	38,330	4,505	Gale General Database Pkg
Cengage -Gale	32,000	10,592.60	21,185	222	Education and Career module & Info Science
Califa- Quipu E Card Registration & Membership	13,000	12,768.00	-	232	CLSA amendment passed June 25, 2020, now covered by Membership due to funding cut
ERC Committee -	-		-	-	see note 2
	190,000	75,621	59,515	54,864	
Funding Source: CLSA Other (cost center 0201)					
Bibliotheca Cloud Library (E Resources)	31,976			31,976	CLSA FY 22-23 approved plan June 3, 2022
Additional Online Materials Resources	9,702	9,702	-		see note 1 CLSA Amended Service Plan
	41,678	9,702	-	31,976	
Grand Total	231,678	85,323	59,515	86,840	

	Budget Amount	Total Expenses	Prepaid Portion Subscription	Unspent
Total Funding Sources:	$ 231,678	$ 85,323	$ 59,515	$ 86,840

CLSA Amended Service Plan :

Note: On February 11, 2022 the Board approved to amend CLSA Plan of Service to utilize savings for Online Materials services ($9,702) and two years of the three-year term for Wi-Fi Access renewal ($31,548)

On May 17th, the California Library Services Board approved the amended Plan of Service.
Online Materials allocation ($9,702) will be rolled into FY 22-23 budget

Note: Committed Funds for CENGAGE - GALE Database of $57,495.22 and CENGAGE - GALE $31,777.81.

ERC Committee Note 2:

Board voted April 16, 2021, no committee allocation this year to manage increases to Online Materials on-going costs.

California State Library, Library Development Services
Cooperative Library System Liaison Report
December 2022

Open Opportunities

Visit the grants page of the California State Library website for a listing and timetable of new and upcoming funding opportunities and statewide resources available.

eBooks for All CA – Due December 9, 2022

The LSTA eBooks for All grant program is now accepting applications! We have allocated $1.25 million in LSTA funds to support collection development grants inside of the statewide collection. With these grants, your library or library collaborative will be able to guide and develop a collection that is accessible to all public libraries across the state. Further details on the project, including how to apply, can be found here. The deadline to apply is December 9, 2022 at 5 pm.

Career Online High School – Due December 12, 2022

California libraries can offer a no-cost, online high school diploma program to residents ages 19 and up. Career Online High School graduates receive an accredited diploma and a career certificate in one of ten fields. Enrollees have up to 18 months to complete the program. The next deadline for new libraries to join Career Online High School or for current participants to apply for additional scholarships is December 10, 2022.

California Library Literacy Services – Due December 15, 2022

CLLS has opened an additional application round for ESL funding for CLLS libraries who have not yet applied. Round "2.5" applications are now open and due no later than December 15, 2022 for funding that starts with the budget period January-June 2023. The final round of applications for new participants will open in early 2023 for funding that starts July 1, 2023. Contact Bev Schwartzberg or Allyson Jeffredo for information.

Inspiration Grants – Due December 30, 2022

LSTA-funded Inspiration Grants enable libraries to seek support for programs that don't necessarily fit within the parameters of other funding opportunities. Because the Inspiration award cycle is different from the typical LSTA grant year, library staff are empowered to react to "a-ha moments," meet their communities' expressed needs and aspirations, and carry out innovative projects mid-year.

The application period is now open and will close on December 30, 2022, at 5:00 p.m. Applications will be reviewed as they are received, and funds will be distributed as they are available. Project periods will vary depending on when applications are received and the needs of each individual project. Learn about the application process, the timeline, eligibility requirements, and more: https://www.library.ca.gov/grants/inspiration/. Questions? Email LSTAgrants@library.ca.gov and include "Inspiration" in the subject line.

Public Library Staff Education Program - Due December 2022

The [Public Library Staff Education Program](#) is a tuition reimbursement program developed by the California State Library to improve library services to California's diverse communities. To support the professional development of California public libraries, the California State Library works with cooperative library systems to provide public and county law library staff with tuition reimbursement for courses required for a Master's degree in Library and Information Science.

The student application call for the 2022-2023 Public Library Staff Education Program (PLSEP) closed and student applications are in the review process. Cooperative library system applications are due in December 2022. For questions, contact PLSEP@library.ca.gov

California Library Connect – Rolling Due Date (verify)

The [California Library Connect Program](#) grant (formerly the High-Speed Broadband in California Public Libraries) is now live and accepting applications. Libraries may apply for grants to cover eligible IT/network infrastructure equipment and expenses, as well as the first-year costs of upgrading or installing a new high speed Internet circuit. This program also supports California public libraries by connecting them to high-speed internet through the California Research and Education Network (CalREN) — a high-capacity public-sector broadband network. Since 2015, California Library Connect has connected over 90 percent of its public library jurisdictions. California Library Connect is supported through the partnership of the California State Library, CENIC, and CTC Technology & Energy. We have also launched the California Collaborative Connectivity Grant, a separate grant opportunity that provides gap funding for libraries and partner anchor institutions to construct broadband circuits to connect underserved communities.

Upcoming Opportunities

Building Forward Infrastructure Funding for California Libraries – Optional Statement of Interest Due December 16, 2022

We are currently preparing Round Two of the Building Forward Infrastructure Program. This opportunity will open in the first quarter of 2023. With new funding providing the legislature, the State Library has approximately $174 million dollars left to award.

We invite California cities, counties, and special library districts to submit Statements of Interest for Round Two of the Building Forward Grant Program. Statements of Interest are non-binding. Potential applicants are not required to submit Statements of Interest. Information submitted during the Statement of Interest period will be used by the State Library to ensure that the Building Forward program continues to align with the needs of California's communities. The Statement of Interest form was emailed to each California Public Library Director on Tuesday, November 15th. The form is also available on our website at https://www.library.ca.gov/grants/infrastructure. The form will close on Friday, December 16, 2022. With any questions, email buildingforward@library.ca.gov

California State Library Parks Passes – Opening December 2022

21,000 additional parks passes have been shipped and should be arriving shortly. All libraries will be getting either what they requested or more, and can hold passes back to be replacements, rather than waiting for Parks to ship a replacement. You can begin planning marketing, programming, and outreach to get the passes into the communities that may face park access barriers now. I hope the updated toolkit for the Parks Pass program is on the CSL website, with links to flyers, circulation guidelines, and more are useful – please let me know how I can help. The Evaluation Toolkit now has a Spanish version of the survey. If you don't receive the passes by November 30, or don't receive the correct number, please let me know.

A new and expanded Parks Pass grant opportunity will be opening up in December, so as you get your additional passes and start to imagine complementary programming and outreach to underserved communities who may face parks access barriers, please dream big. Current grantees are welcome to apply. Please feel free to contact parkspass@library.ca.gov with any questions.

Current Project and Services

California Library Literacy Services Training - Ongoing

CLLS networking calls and trainings continue on a regular basis. Upcoming training sessions will help libraries prepare for AmeriCorps, new ESL services and more. Please visit the new CLLS training and meeting calendar!

Get Connected! California/Affordable Connectivity Program - Ongoing

All California Libraries are invited to participate in the Get Connected! Initiative. Get Connected! promotes the Affordable Connectivity Program (ACP) which provides a monthly discount of up to $30 off home internet to qualifying families. Libraries are encouraged to host enrollment events, with the support of CETF and Get Connected! These enrollment events will support eligible families interested in applying for ACP, answer questions about the ACP benefit, and provide hands-on assistance with the application. Patrons will be encouraged to bring the required documents to apply. To participate in an enrollment event and learn how you can help your patrons Get Connected! please visit https://forms.gle/k6YiHeH8Suwhvxy97. For more information on ACP please visit: www.internetforallnow.org/applytoday.

Tutoring Project – Ongoing

Every internet connected Californian is now able to access live, 24/7 online tutoring and homework help in all K-12 subjects. The passing of AB 128 by the California State Legislature enabled the California State Library to partner with the Pacific Library Partnership in bringing this service to all CA Public Libraries. All California public libraries are able to offer Brainfuse's online tutoring and homework assistance service, HelpNow, to their users for two years at no cost. Every California student, with or without a library card, has access to 24/7 online tutoring in core K-12 subjects. Spanish language tutors will be available as well as tutors fluent in Mandarin, Cantonese, Vietnamese, and Tagalog.
See here for Full details on the Statewide tutoring project

Questions? If you have questions about the Statewide Online Tutoring Program, please contact the California State Library at catutoring@library.ca.gov or our onboarding partner, the Pacific Library Partnership, at tutoring at tutoring@plpinfo.org

California Libraries Learn (CALL) - Ongoing

CALL Homegrown features learning opportunities suggested and designed by California library staff. If you have an idea for a great program, fill out the CALL for Presentations! Plan your team's professional development by visiting www.callacademy.org and check the frequently updated calendar to explore the options. Free courses, weekly webinars, and cohort-based learning continue throughout the year. CALL has its own newsletter, *CALL Letters*, and users can subscribe directly for up-to-date information on staff professional development needs. Encourage your staff members to create a login to access the many online, self-paced learning opportunities available through CALL Academy.

Digital Navigators / Connected California - Ongoing
Digital Navigators help Californians find low-cost internet and devices, learn digital skills, and use online resources to improve their lives. The service is available in English and Spanish, free to libraries and Californians. Learn more about the Digital Navigators program.

Questions? DigNavs@library.ca.gov.

CopyCat Grants
The 2022/23 CopyCat Grants call for application has closed. Thirty-two library jurisdictions have been selected to receive funding! Applicants have been issued award letters. For Grant Guide information, please visit Manage Your Current Grant - California State Library. Grantees' first point of contact is their project advisor. For other CopyCat questions, please contact us at LSTAGrants@library.ca.gov

Zip Books Program
Zip books allows users to have library items purchased and directly shipped to their home address. The 2022/23 Zip Books program call for applications has closed. Congratulations to the 96 library jurisdictions have been issued award letters! Program information can be found at Zip Books Program - California State Library

For Zip Books questions, please contact us at ZipBooks@library.ca.gov

Networking and Training

CAreer Pathways Webinar: Marketing, Outreach and Partnerships Best Practices – December 14, 2022
CAreer Pathways workforce development and upskilling resources for the next two years have been announced! Join us Wednesday, December 14, 2022, 11:00 am – 12:00 pm for CAreer Pathways Marketing, Outreach, and Partnership Best Practices. All webinars will be recorded and shared on CALL Academy. More webinars announced soon for January – June 2023. Learn more and register for upcoming trainings on the CAreer Pathways Staaff Resources page.

Questions? CAPathways@library.ca.gov

Directors Networking Conversations – January 2023

Networking conversations for library directors continue and an invitation to participate is sent out on the directors' listserv as dates are scheduled. There will not be a Directors call in December. The next call will be held in January 2023, date and time TBD.

State Library News

(We will include staff changes and other important CSL news here)