



## Automation Committee Agenda Packet

SAN JOAQUIN VALLEY  
LIBRARY SYSTEM  
2420 Mariposa Street  
Fresno, CA 93721  
559-600-6256

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October 19, 2022

10:00 a.m.

Online via Teams

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Enclosed are the agenda and prepared attachments for this meeting.

Copies of these materials may be made at the public's expense.

**The public may participate by using the following URL:**

<https://go.sjvls.org/automation221019>

**To participate in the meeting by telephone, call:**

**(559) 785-0133**

**Enter Phone Conference ID: 203 706 950#**

**Accessibility and Accommodations:** In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Joaquin Valley Library System at (559) 600-6256 no later than 10:00 a.m. on Tuesday, October 18.

**Public records:** Disclosable public records related to this agenda are available for public review at the Fresno County Public Library, Business Office, located at 2420 Mariposa Street, Fresno, CA 93721, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

## **AGENDA**

### **A. COUNCIL OPENING**

1. Call to Order
2. Introductions
3. Adoption of the Agenda
4. Public Comment – The Public may comment on any items relative to SJVLS and not on the agenda.

### **B. APPROVAL OF MINUTES OF SEPTEMBER 21, 2022 (ATTACHMENT 1)**

### **C. ITEMS FOR DISCUSSION AND ACTION**

1. ACTION: Certification of the Need to Continue Virtual Meetings - Wymer
2. ACTION: Bib Records for State Park Passes – Wymer (Attachment 2)
3. ACTION: Update SMS Default Notice Language – Wymer (Attachment 3)

### **D. STAFF REPORTS**

1. Senior Network Systems Engineer
2. Associate System Administrator
3. System Administrator

### **E. CALENDAR ITEMS**

1. Set the date and agenda building for the next meeting, tentatively November 16, 2022, online via Microsoft Teams.

### **F. ANNOUNCEMENTS**

1. Committee members can share items relating to collaboration, innovation, and professional development of interest to the Committee.

### **G. ADJOURNMENT**



# SAN JOAQUIN VALLEY LIBRARY SYSTEM

## Automation Committee Meeting

### September 21, 2022

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### DRAFT MINUTES

#### A. CALL TO ORDER

1. The meeting was called to order at 10:02 a.m. by Chris Wymer

#### B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
  - i. PRESENT
    1. Yvonne Galvan (Coalinga-Huron), Kristie Pratt (Kern), Brian Martin (Kings), Smruti Deshpande (Merced), Anthony Arellano (Porterville), Marisol Rodriguez (Tulare County), Heidi Clark (Tulare City), Tiffany Polfer (Fresno), Sarah McIntyre (Madera County)
  - ii. EXCUSED
    1. Matt Johnson (Mariposa)
  - iii. OTHERS PRESENT
    1. Mike Drake (SJVLS), Mark Lewis (Kern), Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Logic Vang (SJVLS), Sheryl Haveman (Tulare Public)

#### C. ADOPTION OF THE AGENDA

1. Pratt motioned to adopt the agenda.
  - i. Clark seconded the motion.
  - ii. The motion passed.

#### D. PUBLIC COMMENT

1. There were no comments from the public.

#### E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Arellano motioned to adopt the minutes as distributed.
  - i. Deshpande seconded the motion.
  - ii. The motion passed.

#### F. PROJECTS FOR DISCUSSION AND ACTION

1. Certification of the Need to Continue Virtual Meetings – Wymer
  - i. The committee discussed current conditions in their local jurisdictions and the need to continue meeting virtually.

1. Arellano motioned to continue virtual meetings.
2. Clark seconded.
3. The motion passed.
- ii. Horizon Patches and Upgrades – Wymer
  1. Wymer reviewed two upgrades that need to be installed for Web Services and the BlueCloud Harvest Agent. Installing the newest version of web services resolves a bug where renewals through the catalog did not enforce the Max OPAC Renewals circ rule. The new web services version also fixes a bug where the holds pull list generated through web services did not match the holds pull list generated through the Horizon client. The patch for the Harvest Agent corrects a flaw in the exporting of bib records from Horizon to BlueCloud Central.
  2. Wymer will schedule the upgrade for a Monday morning, in order to reduce the disruption to staff and patrons. The upgrades should take approximately 1 hour to complete.

#### **G. STAFF REPORTS**

1. Senior Systems Network Engineer
  - i. Nelson reported that the Spring PC Ordered finished quicker than expected. Last week he was also able to secure HP Printers for the first time in a long time. He will be attending the CENIC conference next week in Monterrey.
2. Associate System Administrator
  - i. Drake had nothing to report.
3. System Administrator
  - i. Wymer has been working on drafting the policies and procedures to comply with the BCAP audit findings.
  - ii. Wymer finished migrating SJVLS Admin reports from the old Jasper server to the new Jasper server.
  - iii. Wymer provided an update on the members participating in ECF funding. He needs the circ rules and other forms returned to the System Office so we can keep moving forward with the service.
  - iv. Wymer participated in the CEP training for Merced's CEP instance. He thinks the platform looks really promising.

#### **H. CALENDAR ITEMS**

1. Date and location for next Automation Committee Meeting
  - i. October 19, 2022, at 10:00 am via Teams.

#### **I. ANNOUNCEMENTS**

1. Martin announced that Kings County received their new Bookmobile, and now he gets to start the set-up process.
2. McIntyre reported that Madera County received an infrastructure grant for their North Fork Library.
3. Pratt reported that Kern County received infrastructure grants for 17 of their branches, totaling approximately \$12 million.

4. Lusk informed committee members that SJVLS will be performing network maintenance on Sunday October 23.

**J. ADJOURNMENT**

1. There being no further business to discuss the meeting was adjourned at 10:33 a.m.

**DATE:** October 19, 2022  
**TO:** SJVLS Automation Committee  
**SUBMITTED BY:** Chris Wymer – Administrative Librarian  
**SUBJECT:** State Park Passes Bib Records

**BACKGROUND:**

The State Library is preparing to send SJVLS libraries additional Park Passes to circulate to patrons. As of Thursday, October 13, there are 451 items linked to the bib record. Kern County is anticipating an additional 392 park passes and is the only jurisdiction to communicate how many they're expecting.

Within Horizon, we're limited to a maximum of 999 items linked to a bib record before we have issues with the overnight Marcout process and displaying the items in Enterprise. Mary Ellen's notes on the Marcout issue seems to relate to Collection HQ process that are no longer necessary, but the Enterprise issue remains.

We need to determine if we're going to exceed 999 items on the Park Pass bib record, and if so, come up with a strategy to modify bib records to organize passes and make them easily discoverable for patrons.

**DISCUSSION:**

- Who else is expecting additional passes, and how many are you expecting?
- How do we organize bib records so patrons can locate passes and place requests, or view availability?
- What changes need to be made to MARC tags in bib records?

**MOTION:**

Motion:

Second:

\_\_\_\_\_ PASSED

\_\_\_\_\_ REJECTED

**DATE:** October 19, 2022  
**TO:** Automation Committee  
**SUBMITTED BY:** Chris Wymer – Administrative Librarian  
**SUBJECT:** Update SMS Default Notice Language

**BACKGROUND:**

SJVLS has received repeated requests to update the notice language for SMS messages, particularly the holds message, because it lacks the word “library”.

SJVLS currently purchases 25,000 SMS messages each year from SirsiDynix at a cost of \$1,500. SMS messages are limited to a maximum of 160 characters, and any messages that exceed that amount count as an additional message sent. If a character in the message contains a diacritic, then all the characters in the SMS count as 2 characters, limiting the length of the message to 80 characters before it counts as two. SMS messages only count for the year in which they’re purchased, and do not roll over.

SMS messages do not have a way to decide when to send a message in English or Spanish. In order to accommodate Spanish speakers, we have to send our messages in both languages.

This is our current default notice language:

Hold Language

“A hold is ready for pickup. Check your account for details. Sus artículos están listos para recoger. Verifique su cuenta.” Character count: 121. Diacritics: No.

First Overdue:

“You have one or more library items overdue. This is the first notice. Tiene uno o más artículos vencidos. Este es su primer aviso.” Character count: 132. Diacritics: Yes.

Second Overdue:

“You have one or more library items overdue. This is the second notice. Tiene uno o más artículos vencidos. Este es su segundo aviso.” Character count: 134. Diacritics: Yes.

Third Overdue:

“You have one or more library items overdue. This is the third notice. Tiene uno o más artículos vencidos. Este es su tercer aviso.” Character count: 132 Diacritics: Yes.

Final Overdue:

“You have one or more library items overdue. This is the final notice. Tiene uno o más artículos vencidos. Este es su última aviso.” Character count: 133. Diacritics: Yes.

Currently, all our overdue notices count as 2 messages sent and holds only count as 1.

**DISCUSSION:**

Do we want to update the notice language for any SMS messages? If so, what should the new notice language be?

Can we leave out diacritics from the overdue messages without changing the meaning of the message, or being disrespectful to Spanish speakers?

Do we want to investigate purchasing a larger SMS message bucket, so we don't have to worry about the length of each notice? Keep in mind, any unused messages do not transfer to the next fiscal year.

Do we want to investigate using another SMS provider that can support sending messages in multiple languages? Keep in mind, there's no guarantee another product will support this feature, and it might result in a higher subscription cost.

**MOTION:**

Motion:

Second:

\_\_\_\_\_ PASSED

\_\_\_\_\_ REJECTED