



SAN JOAQUIN VALLEY LIBRARY SYSTEM

Automation Committee Meeting

September 21, 2022

DRAFT MINUTES

A. CALL TO ORDER

1. The meeting was called to order at 10:02 a.m. by Chris Wymer

B. ROLL CALL AND INTRODUCTIONS

1. Roll call was conducted.
 - i. PRESENT
 1. Yvonne Galvan (Coalinga-Huron), Kristie Pratt (Kern), Brian Martin (Kings), Smruti Deshpande (Merced), Anthony Arellano (Porterville), Marisol Rodriguez (Tulare County), Heidi Clark (Tulare City), Tiffany Polfer (Fresno), Sarah McIntyre (Madera County)
 - ii. EXCUSED
 1. Matt Johnson (Mariposa)
 - iii. OTHERS PRESENT
 1. Mike Drake (SJVLS), Mark Lewis (Kern), Kevin Nelson (SJVLS), Aaron Lusk (SJVLS), Logic Vang (SJVLS), Sheryl Haveman (Tulare Public)

C. ADOPTION OF THE AGENDA

1. Pratt motioned to adopt the agenda.
 - i. Clark seconded the motion.
 - ii. The motion passed.

D. PUBLIC COMMENT

1. There were no comments from the public.

E. APPROVAL OF PREVIOUS MEETING MINUTES

1. Arellano motioned to adopt the minutes as distributed.
 - i. Deshpande seconded the motion.
 - ii. The motion passed.

F. PROJECTS FOR DISCUSSION AND ACTION

1. Certification of the Need to Continue Virtual Meetings – Wymer
 - i. The committee discussed current conditions in their local jurisdictions and the need to continue meeting virtually.

1. Arellano motioned to continue virtual meetings.
2. Clark seconded.
3. The motion passed.
- ii. Horizon Patches and Upgrades – Wymer
 1. Wymer reviewed two upgrades that need to be installed for Web Services and the BlueCloud Harvest Agent. Installing the newest version of web services resolves a bug where renewals through the catalog did not enforce the Max OPAC Renewals circ rule. The new web services version also fixes a bug where the holds pull list generated through web services did not match the holds pull list generated through the Horizon client. The patch for the Harvest Agent corrects a flaw in the exporting of bib records from Horizon to BlueCloud Central.
 2. Wymer will schedule the upgrade for a Monday morning, in order to reduce the disruption to staff and patrons. The upgrades should take approximately 1 hour to complete.

G. STAFF REPORTS

1. Senior Systems Network Engineer
 - i. Nelson reported that the Spring PC Ordered finished quicker than expected. Last week he was also able to secure HP Printers for the first time in a long time. He will be attending the CENIC conference next week in Monterrey.
2. Associate System Administrator
 - i. Drake had nothing to report.
3. System Administrator
 - i. Wymer has been working on drafting the policies and procedures to comply with the BCAP audit findings.
 - ii. Wymer finished migrating SJVLS Admin reports from the old Jasper server to the new Jasper server.
 - iii. Wymer provided an update on the members participating in ECF funding. He needs the circ rules and other forms returned to the System Office so we can keep moving forward with the service.
 - iv. Wymer participated in the CEP training for Merced's CEP instance. He thinks the platform looks really promising.

H. CALENDAR ITEMS

1. Date and location for next Automation Committee Meeting
 - i. October 19, 2022, at 10:00 am via Teams.

I. ANNOUNCEMENTS

1. Martin announced that Kings County received their new Bookmobile, and now he gets to start the set-up process.
2. McIntyre reported that Madera County received an infrastructure grant for their North Fork Library.
3. Pratt reported that Kern County received infrastructure grants for 17 of their branches, totaling approximately \$12 million.

4. Lusk informed committee members that SJVLS will be performing network maintenance on Sunday October 23.

J. ADJOURNMENT

1. There being no further business to discuss the meeting was adjourned at 10:33 a.m.