



SAN JOAQUIN VALLEY LIBRARY SYSTEM

Administrative Council Meeting June 3, 2022

DRAFT MINUTES

A. COUNCIL OPENING

1. Amy Taylor (Merced County), called the meeting to order at 10:03 AM.
2. Roll Call
 - i. Council present: Raman Bath (Fresno), Mark Lewis (Kern), Natalie Rencher (Kings), Krista Riggs (Madera), Kelly Jo Jones (Mariposa), Amy Taylor (Merced), Vikki Cervantes (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County), Kevin Nelson (SJVLS), Chris Wymer (SJVLS), Aaron Lusk (SJVLS) and Joel Cadenasso (Fresno).
 - ii. Council absent: Mary Leal (Coalinga/Huron), Sally Gomez (Fresno), Karen Coletti (Fresno) and Jeannie Christiansen
 - iii. Guests: Shana Sojoyner (California State Library), and Brian Henderson (Hudson and Henderson)
3. Introductions – Kelly Jones is point of contact for Mariposa.
4. Agenda Adoption
 - i. Motion to Adopt Agenda with amendment to add item C, 3. Cervantes (Porterville).
 - ii. Seconded: Clark (Tulare City).
5. Public Comment- None.

B. CONSENT AGENDA

1. Motion to approve consent agenda minutes of May 6, 2022, Administrative Council and Financials.
 - i. Motion made by Lewis (Kern).
 - ii. Seconded by Bath (Fresno).

C. ITEMS FOR INFORMATION AND ACTION

1. Certification for Virtual meetings to continue was discussed and Council would like to continue at this time due to continued rise in cases again.
 - i. Motion made by Cervantes (Porterville).
 - ii. Seconded by Lewis (Kern).

2. Seeking Approval on CLSA Plan of Service FY 2022-2023. The approval is for \$240,976, with an additional \$9,702 in rollover funding from fiscal year 2021-2022, resulting in total CLSA allocation of \$250,678. Wymer shared updated demographics shared with State Library. It was recommended that we add to ebooks and digital resources.
 - i. Motion made to approve the Plan of Service FY 2022-2023 Cervantes (Porterville).
 - ii. Seconded by Lewis (Kern).
3. Seeking approval for extending the warranty for and additional year on the Dell PowerEdge R530. It will allow SJVLS to renew the warranty for the PowerEdge Server for additional one year from original upgrade in May 2017. Discussion on warranty of Horizon for 1 year, the power edge part. It has expired in May the power edge part; it is a fairly important piece of hardware. This warranty included replacement for any components that fail and the ability to obtain those components from sources not available for regular purchases. Wegener discussed speaking on extended warranties as part of the planned budget.
 - i. Motion made to extend warranty for 1 year Lewis (Kern),
 - ii. Seconded by Clark (Tulare City).

D. STAFF REPORTS

1. Chair – No Report.
2. State Library – Shana Sojoyner.
 - i. Highlighted the information that was included in the agenda packet.
 - ii. California State Library passes the 2nd batch have been sent Please refer to handout on more information.
 - iii. Reminder of Directors Networking Conversation on June 15th, at 3:30 and to register.
 - iv. Sustainable California Libraries Upcoming Networking Session, June 29, 2022.
 - v. Summer Reading and learning please refer to handout for information.
 - vi. eBooks for All of CA, please refer to handout for information, Joining is simple as casupport@thepalaceproject.org and saying, “My library is interested in joining.”
 - vii. Lewis inquired about the Infrastructure Grants, and they are still in the review process.
3. Administrative Librarian
 - i. Wymer informed Admin Council that he attended the May 17th meeting of the California Library Services Board where SJVLS amended Plan of Service was approved. SJVLS will be able to use CLSA funds to cover a portion the costs of the access point license renewal as well as utilize the remaining \$9,702 for Cloud Library purchases.
 - ii. Wymer also provided an update on the Porterville Reconnection grant. The grant application was approved, and funding was received. We are working with CENIC to get construction started.
4. SJVLS – System Administrator
 - i. Wymer informed Admin Council that work has begun to upgrade and migrate JasperReports. He evaluated options for upgrading the current

instance and installing a fresh instance. The upgrade process for the current instance would have been arduous, whereas configuring a new instance allows SJVLS to make revisions from the previous configuration. He decided to move forward with a fresh instance and estimates that it will take about 2-3 months for the new install to be fully functional.

- ii. Wymer also provided an update on an upcoming modification to the way Horizon handles series authority records ignores subfield H, which contains the medium for the series. By not extracting and indexing subfield H, we do not have a way to differentiate between different formats of a series, and this modification will make it easier to locate items in a specific format. He is going to make the change Sunday morning.
- iii. Wymer final update was the Library Card Orders shipped this morning and will be arriving soon.

5. Senior Network Systems Engineer

- i. Nelson reported year 7 is done. Nothing more.

E. DIRECTOR'S COMMENTS

1. Clark, (Tulare City), Kickoff on June 11th, for Summer Reading. Still working on recruiting. Lost a librarian and need to replace. We are a cooling center and working with staff. Darla asked Heidi to call her about cooling centers. We have seen an uptake in homeless, some days are good, and some are not so good.
2. Wegner, (Tulare County) Working on Summer programming and meals. We will be serving meals at two locations. We are expanding interns, and makerspace interns outside of Exeter. Veronica is mentoring other libraries. We are finalizing Springville and Dinuba plans. Waiting on Infrastructure Grant information. Sending in our budget next Friday.
3. Lewis, (Kern) Been quiet, all branches are open. Looking for to summer programming. Business as usual.
4. Riggs, (Madera) Getting ready for Summer and Lunch in the Library. Kickoff next Wednesday at Courthouse Park. Received grant that we worked on, which has allowed us to hire a Community Resource person. Really doing great work. We would like to add one in our Oakhurst location. We made a video which trying to share in the chat.
5. Rencher, (Kings) preparing for mobile library committee next week. We have retirements, letting people go on probation and some people just moving on. Last month 4 vacancies and we have them filled all ready. Fully opened and Summer Reading starting. We will be doing combination of in person and virtual as well because this did so well. Homeless situation is in uptake as well.
6. Taylor (Merced) Summer Reading kickoff tomorrow, new children's librarian and new deputy as well. Still recruiting for extra help. Thank you to SJVLS staff for the quick help with our Atwater problem. We will be at the Merced Fair with their Bookmobile for the first time.
7. Cervantes, Porterville Passed final inspection on temporary building. Staff is working on loading and unloading. Progress is happening and hope to have a opening date by next week. SJVLS has been so supportive with broadband. Will be so happy to be open. Stated that her daughter's orthodontist shared he went to the Tulare County Library all the time. Her oldest patron Tony is now 94 and looking forward to having a facility again.

F. CALENDAR ITEMS

1. Date and location for next Administrative Council Meeting
 - i. July 1st, 2022, 10:00 AM on Teams

G. ADJOURNMENT

1. The meeting was adjourned at 10:48 AM. .