



SJVLS Administrative Council Meeting

October 8, 2021

Minutes

Meeting Minutes

A. Council Opening

- Amy Taylor (Merced County), called to order 10:01 AM

Council present: Raman Bath (Fresno County), Sally Gomez (Fresno County), Natalie Rencher (Kings County), Krista Riggs (Madera County), Amy Taylor (Merced County), Vikki Cervantes (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County), Janet Chase Williams (Mariposa), Mark Lewis (Kern), Andie Sullivan (Kern), Jeannie Christiansen (Fresno), Kevin Nelson (Fresno), Nathan Boyer (Fresno) and Chris Wymer (Fresno).

Absent: Mary Leal (Coalinga/Huron).

Guests: Jody Thomas, (California State Library) and Erika Hawkyard.

2.) Introductions: Staff introductions.

3.) Adoption of Agenda: Motion to Adopt Agenda Clark (Tulare City), Second: Lewis (Kern).

4.) Public Comment: None.

B. Consent Agenda

1.) Motion to approve draft minutes of August 13, 2021, with amendments made and #2 Financials on Consent Agenda: Lewis (Kern), Second: Riggs (Madera).

C. Items for Information/ Actions.

1.) Erika Hawkyard gave an ERC presentation on digital reference. They worked on weeding first. Then worked on 3 areas. Streamlining digital collections to make it easier to navigate. Prioritized what the customer wants not what we want. The focus was for general knowledge. There were 3 bids for digital resource vendors, ProQuest, Ebsco,

and Gale which we went with. Some of the essential resources needed for reference questions were, Auto, Legal, Jobs, Language, Test Prep, and General. The conclusion is to pursue A La Carte options, declutter resources, focus on digital collection, and prioritize General Education. We need to revisit discussion on ADA and Spanish with Vendors.

2.) Chris presented the letter for retroactive letter of Agency SPURR for funding years 2023-2027. **Motion to approve retroactive letter by Clark (Tulare City): Second Lewis (Kern)**

3.) Chris seeking approval of Invoicing Policy and Procedures for E-Rate Services. It is review of the E-Rate Funding award on how to process reimbursements and monitor Service Provider Invoice Forms, and finally invoice reconciliation. Chris **Motion to approve Lewis (Kern): Second Wegener (Tulare County).**

D. Staff Reports

1. **Chair:** Amy Taylor (Merced), will be attending the CSLA Meeting on November 5th.

2. **State Library** – Jody Thomas

Building Forward Infrastructure Funding for California Libraries. Shall prioritize project requests submitted by local libraries in high-poverty areas of the state. No grant shall exceed \$10,000,000. Priority for the grants is for life-safety and other critical maintenance and infrastructure projects. They will support more significant modernization and construction capital projects, other infrastructure projects, and device purchases only if funding remains after the supporting life-safety and other critical projects. Amy voiced concern over rural areas, Jodi will be following up on that issue. The preliminary application period is open until October 27, 2021.

Digital Learning Platforms for All California Public Libraries is rolling out. Chris discussed some authentication process. He will be attending the meeting coming up.

Developing Leaders in California Libraries team (DLCL) is excited to announce we have been funded for another year. We encourage you to apply, deadline it today October 8th at 5:00 PM.

Stronger Together: Improving Library Access. Brought this to the group's attention. Completed applications are due by Monday, November 15, 2021.

Copycat Grants are coming up and watch for them.

Jodie will be taking the concerns she has heard back and will follow up.

3. Administrative Librarian – Chris Wymer.

Submitted PSLEP application we had 3 staff that could receive the award.

Finalized Aliant insurance coverage.

Nathan working on finalize logo and also putting together a style guide.

4. SJVLS – System Administrator - Chis Wymer.

Working on consistency for the children catalog. I will record demo and put up on the source so you may watch at your leisure.

Reviewing and updating borrow registration to get consistency and work correctly.

5. Senior Network System Engineer – Kevin Nelson.

Still moving forward on CENIC installs, hit a snag and working with AMS.

Cost of everything has pretty much doubled. Everything is more, and it is across the board. Please look on the source for more info.

E. Directors Comments.

Heidi Clark – Tulare City. We are 90% are open. We did extend hours and are open 1 night a week. September 25th we did Passport Express fair it was a great success. We processed 65 applications. We are back at full staff and reevaluating. We have our Spooktacular Event coming on October 31st there will be indoor/outdoor events.

Vikki Cervantes – Porterville. Nothing seems to be moving very fast. We have been paying on a lease since January at a facility but not in it. The contractor has done now work yet. We have been looking at furniture. The City Council did approve assessment needs report and it was accepted at the August 17th meeting. On September 7th they empowered the Library Facility Committee to move. We have been processing new materials and it gives us hope.

Mark Lewis – Kern. Beale Library is now open after getting new carper and removing some unused shelving and adding some computers. We are looking at all our branches to see what is needed. We have some HVAC units that need to be replaced. We do have a County Consultant to put together request.

Krista Riggs – Madera. Madera has been busy. They are getting ready to launch the bookmobile. It will start with the Westside branches 1st then the Eastside. We got an extension on the Backpack program, it started in Lavina and Raymond. We received a grant from the State Library for Story Walk. We are hoping to start soon, and it will help

with Community Engagement. We are open but no inside programming, yet We are doing story times and robotics outside.

Darla Wegener – Tulare County. We will have the Book Festival Virtual on October 22nd and 23rd. We are working on a massive Library Assistant hiring soon. Visalia Branch is being included in a solar and LED program. We are still on COVID hours.

Raman Bath – Fresno County. We have been normal since June 15th. Down 2/3rd of librarian. Full service, following Cal Osha. Having some difficulty with mask issues and public, mostly over children.

Natalie Rencher – Kings County. We are still in the midst of hiring extra help. We had about 150 applications for Library Assistant. We have been busy with writing grants locally and working FOL on this. We will be doing a Fall 2-day Booksale, modified with FOL.

Amy Taylor – Merced County. Back to open full hours, programs are growing. We use the same guidelines as Fresno on mask wearing. We just completed our Strategic Plan and will send it to the Board of Supervisors for approval. We are putting in a teen space and will be working to get community donations.

F. Calendar for next meeting on November 5, 2021, via **Teams**.

G. Adjournment 11:08 PM.