



## **SJVLS Administrative Council Meeting**

**January 15<sup>th</sup>, 2021**

### **Minutes**

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## ***Meeting Minutes***

### **A. Council Opening**

1.) Mark Lewis ( Kern County), called to order at 10:04 AM.

**Council present:** Raman Bath, (Fresno County), Sally Gomez (Fresno County), Natalie Rencher (Kings County), Krista Riggs (Madera County), Amy Taylor (Merced County), Vikki Cervantes (Porterville), Heidi Clark (Tulare City), Darla Wegener (Tulare County), Janet Chase-Williams, (Mariposa), Jeannie Christiansen (Fresno County), Kevin Nelson (Fresno), Nathan Boyer (Fresno), Aaron Lusk (Fresno), and Chris Wymer (Fresno).

**Absent:** Mary Leal (Coalinga Huron).

**Guests:** Jody Thomas (California State Library).

2.) **Introductions:** Staff introductions.

3.) **Adoption of Agenda:** Agenda was adopted.

4.) **Public Comment:** None.

### **B. Consent Agenda**

1.) **Approval of Draft Minutes of November 6, 2020. Taylor (Merced), Second: Clark (Tulare City)**

### **C. Items for Information/ Actions.**

#### **1.) Financial Reports.**

a.) FY 2020 As of December 31, 2020. Financial reported expenses are \$1,303,735 an increase of \$442,858 from November 2020. Overall expenses were under spent by 21% in comparison to the monthly benchmarks due o delays in Telecommunication charges and lower computer service project cost. Revenues for the period ending December 31, 2020 totaled \$2,116,283.



- September 2020 Balance      \$3,437,823 Available \$2,311,473
- October 2020 Balance      \$3,486,786 Available \$2,363,245
- November 2020 Balance      \$3,492,875 Available \$2,364,356
- December 2020 Balance      \$3,491,429 Available \$2,364,356

Tech Reserve decreased due to charges for FY 2020-21 totaling \$15,548 through December 31<sup>st</sup> and consists of postage, Bar Codes, and computer Hardware Charges.

- 2) Motion made to approve draft budget FY 20210-2022, minus \$30,000 of EResources which would be \$4,328,000 **Taylor (Merced), Second: Chase Williams (Mariposa).**
  
- 3) LMS RFP selection committee recommendation to the Admin Councils on the RFP SJBVLS 21-001: Library Management System. It is recommended to approve the selection of Bidder for Award Notice. Authorize designee to send award notice. To approve and authorize the Chairperson to execute agreement with SirsiDynix effective upon execution for a 3-year contract with two optional one-year extensions through 2026. Not to exceed contract maximum of \$697,000. There was discussion on SirsiDynix and it was agreed they were best overall. Everyone wanted to stay the same. **Motion to approve Wegener (Tulare County) second: Clark (Tulare City).**
  
- 4) Sally and Nathan went over Attachment 9, on Overdrive Reciprocal Lending Agreement. This is for informational purposes. The Council had questions, and Fresno said no. Tulare County will check with her staff. Kern would like to have an internal discussion with staff. This puts Porterville, Tulare City and Mariposa separate. Merced ask if they would still be able to have reciprocal.

#### **D. Staff Reports**

1. **Chair:** No Report.
  
2. **State Library:** Jody Thomas went through some important dates and grant opportunities. Listed below are some, and she will also share link to all the information.
  - Public Library Directors Forum going online in April. It will focus on racial equity and inclusion, preparing for and recovering from crises and disasters, and creating authentic community connections. Please contact Natalie Cole.

- Stay and Play applications are now open for libraries to implement Stay and Play. Applications close Friday, January 29, 2021. Family Friends and Neighbors, many children are being cared for by FFN. Touchpoints training comes with the Stay and Play grant. Seats are really limited.
- California Library Literacy Services 2020-21 Mid-year report is open and Due January 29, 2021.
- Networking Conversations for California Libraries continue and are posted on CLA's calendar.
- Veterans Webinar, Serving Those Who Served: Librarian's Guide to Working with Veteran and Military Communities is giving a free webinar on January 26<sup>th</sup>, at 12:00 PM.
- Cultural Collections Protection Survey, the state is conducting a comprehensive survey of California's archives, galleries, historical societies, libraries, museums, and tribal nations to better understand and protect cultural collections in a time of increased risk and limited resources. The State library will be gathering survey data through February 22, 2021.
- Cultural Libraries Learn (CALL)
- Library Services and Technology Act (LSTA)
- Digital Navigator Training
- JobNow and VetNow
- California COVID Diaries. Continue as infections are ramping up. Stories continue, Spanish language form available.

We hope you and your families are well and thank you for everything you do.

### **3. Administrative Librarian –Sally Gomez**

- Working on RFP process with Chris Wymer.
- ERate, Ingrid is working with the auditors who continue to have questions.

#### **4. SJVLS – System Administrator - Chris Wymer.**

- We have Federated search on ILS side, Mike Drake is doing some extensive work online, very nice look on search list. Your JSA's are aware of this, turn in Track It ticket.
- Over holiday break finally finished updated styles and feel for online catalog. Hope by March we can launch it.
- Next Month SirsiDynix will release an update to MobileStaff introducing kiosk mode. Kiosk mode will allow tablets to be used as self-check stations. SirsiDynix staff will perform a demo for the Automation Committee. Amy requested the meeting be recorded. Chris will record the meeting and save it in the Automation folder and send a link.
- We've been watching traffic on the HIP redirect for the last year, and will be turning off the redirect on February 16<sup>th</sup>.

#### **5. Senior Network System Engineer – Kevin Nelson**

- We use a SolarWinds product but the one we use hasn't been hacked as far as we know.
- Year 6 status, silent from CENIC. Kevin thinks it is due to Covid. Broadband is held up as well.
- Order status, Kevin is working with Dell and working on quotes.

#### **E. Directors Comments.**

**Mark Lewis, (Kern)** Covid restrictions, we were at 25% and dropped to 20%. During this time, branches providing PPE. We might be looking at providing staff to Clinic help. We have had no major outbreaks in any of our branches.

**Heidi Clark, (Tulare City).** We have not made any changes, we are still curbside, have passport and steady service. FOL have had 3 book sales outside. Customers would like to have more but happy with what we are offering.

**Amy Taylor, (Merced County)** We are continuing curbside service and have been since April. Received a First 5 grant for \$100,000 for Early Learning Kits.

**Darla Wegener, (Tulare County)** We went back to walk up at all branches. Working on all our CARES ACT funds delivering equipment. Trying to catch up and will not start programming till Spring. We are going to be testing site every other week outside out branch.

**Krista Riggs, (Madera County)** No changes with open hours. We are getting more and more busy. County is looking at using our main branch as testing site. Chowchilla branch received STEAM Equity Grant it is a 4-year grant., we were very excited as there were only 12 given.

**Raman Bath (Fresno County)** No Report

**Vikki Cervantes (Porterville)** No Report.

**F. Calendar Item.**

March 12<sup>th</sup>, 2021 on Teams at 10:00 AM. (Calendar Invite)

**G. Adjournment 11:44AM.**