

RFQ SJVLS 20-004 General Database Package

Addendum 1

Notes from Vendor Teleconference, 11/22/19, 1:30 PM PST

Overview: SJVLS is requesting quotes for a general database package to be offered to all member libraries in our consortium. SJVLS seeks to provide a variety of general interest resources, specifically directed at covering general periodicals, newspapers, general Spanish language interests, and general business information. SJVLS desires additional resources covering auto repair and readers advisory but those categories should be bid individually and separate from the categories mentioned above and in the RFQ as core content categories A-D.

Questions and Answers from the Teleconference

Q1: Does SJVLS want bids on a comprehensive package covering all disciplines in the Scope of Work, excluding the auto repair and readers advisory categories? Are we bidding on a package to cover all those disciplines?

A1: We are looking for comprehensive coverage of general periodicals, newspapers, Spanish language resources, and general business resources. We expect that adequately covering those areas would most likely be accomplished with multiple databases addressing different aspects of our core content requirements. We would prefer that those resources be cross-searchable.

Q2: We were asked if we could provide the service populations of the 10 SJVLS library jurisdictions.

A2: These population figures are provided from the California State Library's Public Library Statistics Reports for 2017-18. Because we had used a different source for the population total reported in the RFQ we now need to amend that figure. The updated total population of the SJVLS service area is 2,997,526.

SJVLS Library Jurisdiction	2017-18 Population
Coalinga-Huron	26,879
Fresno County	980,350
Kern County	905,801
Kings County	151,662
Madera County	158,894
Mariposa County	18,129
Merced County	279,977
Porterville City	60,798
Tulare County	349,054
Tulare Public	65,982
Total	2,997,526

We want to clarify that we are requesting a single consortium quote for resources to be shared by all our jurisdictions. SJVLS will pay subscription costs. SJVLS has a formula to determine percentage shares of resources and an internal process for charging our members accordingly.

Q3: The Award Criteria is broken out into cost and capability/qualifications. Is there a weight associated with each of those criteria?

A3: The exact weighting hasn't been determined yet. Cost will be factored slightly higher but will not outweigh capability by a significant enough margin that it would compensate for considerable deficiencies in capability, content, searchability, etc.

Q4: How much time will be provided for presentations?

A4: We haven't yet determined allotments for presentations. We are anticipating 60 to 90 minutes for presentations plus time for questions. Exact timing will be determined as we schedule presentations. All bidders invited to present will be provided with the same amount of time.

Q5: If a quote includes trade secrets does that need to be provided as a redacted hard copy?

A5: Trade Secrets should be provided as a separate document. We prefer not to receive trade secret information.

Q6: If a product does not meet the exact criteria outlined in the RFQ should that product still be included in a proposal? Could such products still be included in a package as an added value?

A6: Our primary goal is to ensure that the core content is provided. We anticipate that additional resources, not specifically identified in the core content, might also be included. As long as core content coverage is met, the inclusion of additional resources would not hurt a proposal.

Q7: Is there a reason Ancestry, or general genealogy resources, were not included in the RFQ?

A7: SJVLS hasn't provided Ancestry as a system-wide resource in several years. Three of our member libraries currently offer Ancestry via their own subscriptions. Over the last several months our Electronic Resource Committee evaluated categories of resources to determine priorities for the RFQ. Genealogy resources were identified as a category to consider separately from the RFQ. SJVLS may pursue genealogy resources at a later date.

Q8: Will SJVLS accept quotes containing multiple package options, for example small, medium, or large packages?

A8: We will accept any packages that meet the content coverage requested in the cost proposal:

- Core Content categories A-D (General Periodicals, Newspapers, General Spanish Language, General Business)
- Core Content category E (Auto Repair)
- Core Content category F (Readers Advisory)

If a single vendor submits multiple packages that meet those requirements, we will evaluate all packages. Decisions may then come down to cost and budget considerations.

The deadline for written questions and clarifications is December 3, 2019 at 3:00 PM PST. Responses will be posted by December 4, 2019. The RFQ closes on December 18, 2019 at 3:00 PM PST. Once the RFQ has closed SJVLS will coordinate with vendors to schedule presentations during the second week of January 2020.